

MCINTOSH COUNTY PUBLIC FACILITIES AUTHORITY MINUTES

April 16, 2026

The McIntosh County Public Facilities Authority met in a meeting at 8:00 a.m. on April 16, 2026 in the McIntosh County Criminal Justice Center, Orlando Crabtree Meeting Room. In compliance with the Oklahoma Open Meeting Act, advance notice of the meeting was posted on the bulletin board next to the Commissioners' room and at the public entrance of the courthouse on the 13th day of April, 2026.

1. Meeting was called to order by Clifford McElhane, Chairman and Roll Call is as follows:

Trustees Present:

Chairman, Clifford McElhane
Vice Chairman, Winfred Chiles
Member, Mark Dobbs
County Clerk, Deena Farrow

Trustee Absent:

Member, Jeff Pippenger
Member, Kevin Ledbetter

Legal Counsel Present:

None

Guest(s):

Kayla Ridley, Zach Myers, Jason Cady, Austin Zimmerman, Lisa Rodebush,
Jennifer Ballard, Kim Smelser, Monica Smith, Chip Collins, Christi Williams

2. Discussion and take possible action for Minutes for Previous Meeting(s)

- A. A motion was made by Chiles and seconded by Ledbetter to dispense the reading and approve minutes for March 12, 2026 . The motion was approved with the following votes: all aye, except Pippenger abstained.

3. Discussion and take possible action for:

- A. Financial Tracking provided by Farrow email and was acknowledged by board.
- B. Zach Myers with Williams Contracting presented updates regarding Courthouse Improvements Project. Myers provided update stating target completion date is now July 3, 2026. Assessor and Election Board to have full glass door to main office entries. Court Clerk requests toilet be added in the janitors closed in her office, but states if cannot be done cheap she will be ok with it. No action taken.
- C. Punch list items as listed 1-41 for Election Board, Assessor, Treasurer, County Clerk, 2nd Floor Hallway, Court Clerk, and DA Office were discussed. Some items have already been completed and others are still being addressed. No action taken.
- D. Williams agrees they will replace Treasurers damaged scanners & BOCC roller chair. Quotes were provided to them. No action taken.
- E. Pay app #29 & 30 were reviewed. Error on #29. A motion was made by Dobbs and seconded by Chiles to hold payment on both until correct pay app is presented. The motion was approved with the following votes: all aye.
- F. FY23 & FY24 final audit findings pertaining to jail were presented to the board. Monica Smith presented jail policies and annual report for Commissary.

4. Adjournment

Announcement made: Next meeting set 5/7/26 @ 8:30 a.m.

A motion was made by Dobbs and seconded by Chiles to adjourn. The motion was approved with the following votes: all aye.

Signed this 7 day of May, 2026

BOARD OF TRUSTEES

[Signature]
Clifford McElhaney, Chairman *by Robert Ziegler*

[Signature]
Winfred Chiles, Vice Chairman

[Signature]
Kevin Ledbetter, Member

[Signature]
Jeff Pippenger, Member

[Signature]
Mark Dobbs, Member

ATTEST: [Signature]
Deena Farrow, County Clerk

