

MCINTOSH COUNTY PUBLIC FACILITIES AUTHORITY MINUTES

September 10, 2026

The McIntosh County Public Facilities Authority met in a REGULAR meeting at 8:00 a.m. on September 10, 2026 in the McIntosh County Criminal Justice Center, Orlando Crabtree Meeting Room. In compliance with the Oklahoma Open Meeting Act, advance notice of the meeting was posted at the public entrance of the courthouse, McIntosh County website, and the public entrance of the McIntosh County Criminal Justice Center on the 8th day of September, 2026.

1. Meeting was called to order by Clifford McElhaney, Chairman and Roll Call is as follows:

Trustees Present:

Chairman, Clifford McElhaney
Vice Chairman, Winfred Chiles
Member, Kevin Ledbetter
County Clerk, Deena Farrow

Trustee Absent:

Member, Jeff Pippenger
Member, Mark Dobbs

Legal Counsel Present:

None

Guest(s):

Travis Williams, Zach Myers, Austin Zimmerman, Kayla Ridley, Lisa Rodebush, Kim Smelser, Jennifer Ballard, Monica Smith, Chip Collins, and Kay Wall

2. Discussion and take possible action for Minutes for Previous Meeting(s)

- A.** A motion was made by Chiles and seconded by Ledbetter to dispense the reading and approve minutes for August 13, 2026 . The motion was approved with the following votes: all aye.

3. Discussion and take possible action for:

- A.** Financial Tracking provided by Farrow email and was acknowledged by board.
- B.** A motion was made by Chiles and seconded by Ledbetter to approve change order #6. The motion was approved with the following votes: all aye.
- C.** Travis Williams and Zach Myers with Williams Contracting presented updates regarding Courthouse Improvements Project. Final Occupancy Inspection is scheduled for today. A motion was made by Chiles and seconded by Ledbetter to approve Proposed changes #31-33 as presented. The motion was approved with the following votes: all aye.
- D.** Punch list items as listed 1-26 discussed and status updates were provided by Williams Contracting for each item.
- E.** A motion was made by Chiles and seconded by Ledbetter to approve Pay Application #35 in the amount of \$191,117.55. The motion was approved with the following votes: all aye.
- F.** Discussion held regarding 100th year celebration & ceremony date. Tentatively set for November 6th and Williams to confirm if date is possible within the next week to week and half. No action taken.

- G. A motion was made by Chiles and seconded by Ledbetter to approve 2027 Calendar Year Regular Meeting Schedule for MCPFA. The motion was approved with the following votes: all aye.
- H. Discussions were held regarding payouts of vacation and comp time balances not following policy. Farrow provided amounts paid out since January 2026 for comp time and for vacation, not including amounts for terminations. No action taken. Will discuss in Official's meeting.
- I. A motion was made by Ledbetter and seconded by Chiles to approve raise for jail staff by \$1.50/hr effective 9-16-26 payroll. The motion was approved with the following votes: all aye.

4. Adjournment

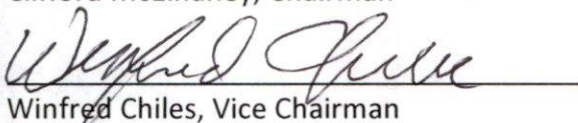
Announcement made: Next meeting set on 9-24-26 @ 10:00 a.m.

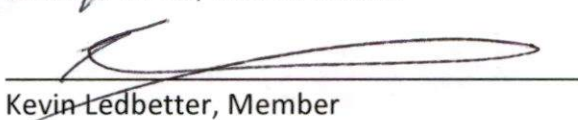
A motion was made by Ledbetter and seconded by Chiles to adjourn. The motion was approved with the following votes: all aye.

Signed this 24 day of Sept, 2026

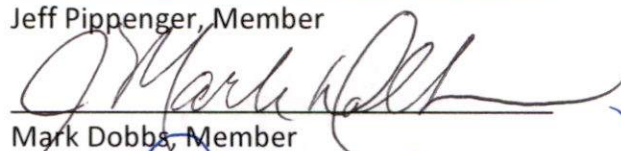
BOARD OF TRUSTEES

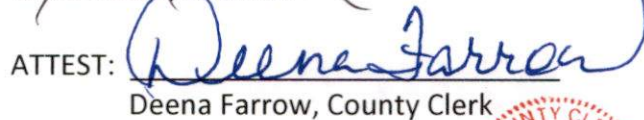

Clifford McElhaney, Chairman


Winfred Chiles, Vice Chairman


Kevin Ledbetter, Member

Jeff Pippenger, Member


Mark Dobbs, Member

ATTEST: 
Deena Farrow, County Clerk

